

**Taxpayer Identification Number (TIN) and Certification**  
**(Substitute for IRS Form W-9)**

County of Volusia, Florida  
Accounting  
123 W Indiana Ave, Room 302  
DeLand, Florida 32720

**Certification of TIN and business name are required for all successful bidders prior to issuing a contract or purchase order. Completion of this form is necessary to meet IRS regulations.**

List your **legal business name** below as shown on your income tax return. **Sole proprietors** should list their individual name as noted on your social security card on Name line (1). You may enter a business name on Business Name line (2). Other entities must list your business name as shown on Federal tax documents on Name line (1). This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the Business Name line (2). For **limited liability companies (LLC)** that are owned by an **individual**, the owner's name must be listed in the Name line (1) and the business name may be listed on the Business Name line (2). For **limited liability companies** that are corporations, partnerships, etc., enter the business name on Name line (1)

1. Name (as shown on your income tax return)		
2. Business name, if different from above		
Address		
<hr/>		
City	State	Zip Code + 4
Remittance Address, if different from above		
<hr/>		
City	State	Zip Code + 4
Contact Person	Title	
Phone Number	Fax Number	
( ) - Ext.	( ) -	
E-mail address		

<b>Taxpayer Identification Number (TIN)</b>	
The County of Volusia collects your social security number and may disclose your social security number to a commercial entity in order to comply with Section 119.071(5), Florida Statutes, for the following purposes, including but not limited to: tax reporting, and/or for use in identification of County vendors for any purpose allowed under law not limited by protection under state or federal privacy laws. Social security numbers are also used as a unique numeric identifier and may be used for verification or search purposes. The County may disclose social security numbers to another agency or governmental entity if it is necessary for the receiving agency or governmental agency to perform its duties and responsibilities.	
Enter your TIN in the appropriate box. The TIN provided must match the name given on Line 1. For individuals, this is your social security number (SSN). For other entities, it is your employer identification number (EIN). Note, this is the TIN shown on your federal tax documents.	
Social security number	or Employer identification number

<input type="checkbox"/> <b>CHECK HERE IF YOU ARE EXEMPT FROM BACK-UP WITHHOLDING</b>	
<input type="checkbox"/> <b>CHECK HERE IF YOU ARE TAX-EXEMPT; Check one:</b> <input type="checkbox"/> <b>Not-for-Profit</b> <input type="checkbox"/> <b>Government</b> <input type="checkbox"/> <b>Other-Explain</b>	
<b>Filing Status (Ownership) (LLC IS NOT ACCEPTABLE)</b>	
<input type="checkbox"/> Individual	<input type="checkbox"/> Sole Proprietor
<input type="checkbox"/> Corporation	<input type="checkbox"/> Partnership
<input type="checkbox"/> Other: (explain)	

<b>CERTIFICATION: Under penalties of perjury, I certify that:</b>	
1. The number shown on this form is my correct tax payer identification number (or I am waiting for a number to be issued to me), and	
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me I am no longer subject to backup withholding, and	
3. I am a U. S. person (including a U.S. resident alien).	
<b>Signature of U. S. Person</b>	<b>Date</b>