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Form W-4 (2022)

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Form **W-4**

Department of the Treasury  
Internal Revenue Service

**Employee's Withholding Certificate**

► Complete Form W-4 so that your employer can withhold the correct federal income tax from your pay.  
► Give Form W-4 to your employer.  
► Your withholding is subject to review by the IRS.

OMB No. 1545-0074  
**2022**

**Step 1:**  
Enter  
Personal  
Information

(a) First name and middle initialLast name

Address

City or town, state, and ZIP code

(c) ☐ Single or Married filing separately  
☐ Married filing jointly or Qualifying widow(er)  
☐ Head of household (Check only if you're unmarried and pay more than half the costs of keeping up a home for yourself and a qualifying individual.)

(b) Social security number

► Does your name match the name on your social security card? If not, to ensure you get credit for your earnings, contact SSA at 800-772-1213 or go to [www.ssa.gov](https://www.ssa.gov).

Complete Steps 2-4 ONLY if they apply to you; otherwise, skip to Step 5. See page 2 for more information on each step, who can claim exemption from withholding, when to use the estimator at [www.irs.gov/W4App](https://www.irs.gov/W4App), and privacy.

**Step 2:**  
Multiple Jobs  
or Spouse  
Works

Complete this step if you (1) hold more than one job at a time, or (2) are married filing jointly and your spouse also works. The correct amount of withholding depends on income earned from all of these jobs.  
Do only one of the following.  
(a) Use the estimator at [www.irs.gov/W4App](https://www.irs.gov/W4App) for most accurate withholding for this step (and Steps 3-4); or  
(b) Use the Multiple Jobs Worksheet on page 3 and enter the result in Step 4(c) below for roughly accurate withholding; or  
(c) If there are only two jobs total, you may check this box. Do the same on Form W-4 for the other job. This option is accurate for jobs with similar pay; otherwise, more tax than necessary may be withheld . . . ► ☐  
**TIP:** To be accurate, submit a 2022 Form W-4 for all other jobs. If you (or your spouse) have self-employment income, including as an independent contractor, use the estimator.

Complete Steps 3-4(b) on Form W-4 for only ONE of these jobs. Leave those steps blank for the other jobs. (Your withholding will be most accurate if you complete Steps 3-4(b) on the Form W-4 for the highest paying job.)

**Step 3:**  
Claim  
Dependents

If your total income will be \$200,000 or less (\$400,000 or less if married filing jointly):  
Multiply the number of qualifying children under age 17 by \$2,000 ► \$  
Multiply the number of other dependents by \$500 . . . ► \$  
Add the amounts above and enter the total here . . . . . 3 \$

**Step 4**

(a) Other income (not from jobs). If you want tax withheld for other income you