

We Are Music Ltd. - QuickBooks: Premier Accountant Edition 2019

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New Payroll Schedule

The information you provide will be used to create a payroll schedule. [What is a payroll schedule?](#)
You can set up multiple payroll schedules if you need to. [Why do I need multiple schedules?](#)

Tell us how you'll be processing payroll using QuickBooks Desktop:

How do I set up a payroll schedule?

What do you want to name this payroll schedule? (e.g., "Weekly", "Biweekly", "Monthly", etc)

How often will you pay your employees on this schedule?

Biweekly (Every other week)

What is the pay period end date?

What date should appear on pay cheques for this pay period?

The following is based on the information supplied above:
You pay your employees DD days after the pay period end date in this payroll schedule.

☐ Schedule is inactive

OK

Cancel