

- Jan. 2-5 = four vacation days becomes 9 days off
- Jan. 16-19 = four vacation days becomes 9 days off
- Feb. 20-23 = four vacation days becomes 9 days off
- May 28-31 = four vacation days becomes 9 days off
- June 20-21 = two vacation days becomes 5 days off
- July 1-3 and 5 = four vacation days becomes 9 days off
- Sept. 3-6 = four vacation days becomes 9 days off
- Nov. 12-15 = four vacation days becomes 9 days off
- Nov. 25-27 and 29 = four vacation days becomes 9 days off