



## TEMPLATES/SPREADSHEETS

1. EMPLOYER CHECKLIST
2. FMLA ABSENCE TRACKING CALENDAR (Excel)
3. FMLA ABSENCE TRACKING HOURS (Excel)
4. EXAMPLE FMLA POLICY
5. FMLA EMPLOYEE REQUEST FORM
6. MANAGER HANDOUT
7. FMLA RECERTIFICATION LETTER
8. LEAVE PERIODIC STATUS REPORT
9. FMLA KEY EMPLOYEE NOTIFICATION
10. NOTICE OF HEALTH INSURANCE STATUS DUE TO NON-PAYMENT
11. INSURANCE PREMIUM FORM TRACKING
12. TRANSFER TO A NEW POSITION FORM
13. GOVERNMENTAL FORMS